IC - PARENT PORTAL INSTRUCTIONS

1. Click on the Parent Portal.
2. Choose All People in the drop-down (email me if you don't have this option).
3. Click on the Parent's name.
4. Enter the Parent's name (last, first).
5. Click on the Parent's name.
6. Click Person Summary Report (make sure pop-up blocker is off).

Guid = the Parent's Activation Code.