



FOXBOROUGH PUBLIC SCHOOLS

60 South Street
Foxborough, Massachusetts 02035
(508) 543-1655

FINGERPRINTING INSTRUCTIONS (SAFIS)

The State Applicant Fingerprint Identification System (SAFIS) Morpho Trust USA Identogo registration website schedules fingerprinting appointments. You may use the following link to schedule your fingerprinting appointment online:

<http://www.identogo.com/FP/Massachusetts.aspx>

- Choose Digital Fingerprinting
- Choose Agency Sector – PreK-12th Grade Education (ESE)

Foxborough's ESE Organization code is **00990000**.

Or you may also schedule your appointment by phone at 866-349-8130

Other Information:

- The fee associated with fingerprinting is \$55 for licensed educators and \$35 for all other school personnel. Online payment options include credit cards and e-Checks.
- Upon completion of your registration, you will receive a Registration Confirmation Number which must be brought to your fingerprinting appointment.
- You are also required to bring an acceptable form of identification to your appointment. Fingerprints will not be taken without acceptable identification. A valid, unexpired driver's license from any US state or territory is acceptable.
- At the conclusion of your appointment, you will be provided with a fingerprint receipt. A copy of this receipt must be returned to Janet Gracia, Administrative Assistant, in the Central Office in order to confirm that fingerprints were captured.

If you have any questions, please contact Janet Gracia in the Central Office at 508-543-1655.