

Cloverdale Community School Corporation

Return to In-Person Instruction Plan



Health Protocol for Schools

It is essential for the school community to work together to prevent the introduction and spread of COVID-19 in the school environment and in the community while still providing a quality education program.

State statute provides public school districts the authority to exclude students who have a contagious disease such as COVID-19 or are liable to transmit it after exposure (IC 20-34-3-9).

In addition, the local health department has the authority to exclude students from school and may order students and others to isolate or quarantine (IC 16-41-9-1.6). As such, school districts are encouraged to work closely with their local health departments.

Symptoms Impacting Consideration for Exclusion from School

Students and employees will monitor symptoms to recognize the following COVID-19-related symptoms:

- A fever of 100.4 ° F or greater
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell
- Nausea or vomiting
- Diarrhea
- Congestion or runny nose

Students and employees will be excluded from school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19 based on CDC Guidance that is not otherwise explained until they present a medical release form signed by their doctor. Symptoms are based on CDC Guidance. The school nurse will be the primary employee in making final COVID-19 determinations.

Return to School After Exclusion

Once a student or employee is excluded from the school environment, they may return if they satisfy the recommendations of the CDC.

Untested persons who have not received a test proving or disproving the presence of COVID-19 but experience symptoms may return if the following three conditions are met:

- They have not had a fever for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers);
- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since your symptoms first appeared.

The state website has a list of over 200 testing facilities, their locations, and hours of operation. This list is updated frequently. Testing sites can be found at [coronavirus.in.gov](https://www.coronavirus.in.gov). Cloverdale Community School Corporation will not provide COVID-19 tests.

Tested Positive- Symptomatic

Persons who experienced symptoms and have been tested for COVID-19 may return to school if the following conditions are met:

- The individual no longer has a fever (without the use of medicine that reduces fevers);
- Other symptoms have improved (for example, when your cough or shortness of breath has improved);
- At least 10 calendar days have passed since symptoms first appeared; or the individual has received two negative tests at least 24 hours apart.

Tested Positive- Asymptomatic

Persons who have not had symptoms but tested positive for COVID-19 may return when they have gone ten calendar days without symptoms and have been released in writing by a healthcare provider.

Medical Inquiries

Federal law typically limits the type of medical inquiries that can be made, but given the nature of the pandemic more flexibility has been given to districts/schools in this circumstance to make additional medical inquiries of staff and students than would otherwise be allowed.

- If a parent tells the district/school that a student is ill, the district/school may ask the parent whether the student is exhibiting any symptoms of COVID-19.
- If an employee calls in sick or appears ill, the district/school can inquire as to whether the employee is experiencing any COVID-19 symptoms.
- If a person is obviously ill, the district/school may make additional inquiries and may exclude the person from school property.

Even without symptoms, if a student or employee has recently had contact with a person with a suspected or confirmed case of COVID-19, has someone in their home being tested for COVID 19, or has recently traveled from somewhere considered to be a “hot spot” by the CDC, the district/school may exclude the student or employee from school attendance. Any discrepancies/disputes between a provider and the school corporation will be decided by the Putnam County Board of Health.

Wearing Personal Protective Equipment (PPE) - Non-students

There will be situations when social distancing cannot be observed; therefore, all employees will have the option to wear masks; however, masks will not be required.

Wearing Masks and other Personal Protective Equipment (PPE) - Students

There will be situations when social distancing cannot be observed; therefore, students will have the option to wear masks; however, masks will not be required.

Clinical Space COVID-19 Symptomatic

Each school building has a nurse's office for daily medication and routine health issues. Any student experiencing COVID-19 symptoms will be provided a mask and monitored until a parent can pick up the student. Only essential staff assigned to the room may enter. A record will be kept of all persons who entered the room and the room will be disinfected several times throughout the day. Strict social distancing is required and staff and students must wear appropriate PPE. In addition, all staff and students should wash their hands before entering the clinic. Students who are ill will be walked out of the building to their parents. If a student or staff member has a fever for any reason, the staff or student must be fever-free, without the use of fever-reducing medications, for 72 hours before returning to school. Additionally, all staff and students with fevers or symptoms associated with COVID-19 are encouraged to seek medical attention for further evaluation and instructions. Students and staff may return before the 72 hour window has elapsed if they are approved to do so in writing by their healthcare provider.

Clinic Space Non-COVID-19 Related

Students who do not display symptoms of COVID-19 can be seen and treated in the nurse's clinic. These would include students who are injured during the school day or students with special health care needs such as those with chronic health conditions (i.e. - diabetes or seizures), those requiring medical treatments (i.e. - suctioning, tube feeding, or nebulizers), and those with individual health plans.

Confirmed Case of COVID-19 on School Property

When there is confirmation that a person infected with COVID-19 was on school property, Cloverdale Community School Corporation will immediately contact the local health department and the Indiana Department of Education. Unless extenuating circumstances exist, CCSC will work with the Putnam County Health Department to assess factors such as the likelihood of exposure to employees and students in the building, the number of cases in the community, and other factors that will determine building closure. It is the responsibility of the local health department to contact the person confirmed with COVID-19, inform direct contacts of their possible exposure, and provide instructions to those involved with the confirmed case, including siblings and other household members regarding self-quarantine and exclusions. *The individual who tested positive will not be identified in communications to the school community at large but may need to be selectively identified for contact tracing by the local health department.* If a closure is determined necessary, Cloverdale Community School Corporation will consult with the local health department to determine the status of school activities including extracurricular activities, co-curricular activities, and before and after-school programs.

As soon as the district becomes aware of a student or employee who has been exposed to or has been diagnosed with COVID-19, the custodial staff will be informed, so that impacted buildings or bus areas, furnishings, and equipment are thoroughly disinfected. If possible, based upon student and staff presence, the custodial staff will wait 6 hours or as long as possible prior to disinfecting. However, if that is not possible or school is in session, the cleaning will occur immediately.

Immunizations

Immunization requirements should remain. Assistance through local health departments and health systems will be provided.

Preventative Measures

The priority for preventing the spread of disease in the school setting is to insist that sick employees and students stay home. Additionally, students and employees should remain home if someone in the household has COVID-19 symptoms or is being tested for COVID-19. It is possible for some people to be infected with COVID-19, but show no signs of illness even though they are contagious and can spread the disease to others. It is also unknown how contagious people are the day or two before they begin to exhibit illness symptoms. Thus, these employees or students may be present at school, will show no signs of illness, but be capable of transmitting the disease to others. In these situations, the three most important mitigation strategies are social distancing, frequent handwashing, and appropriate PPE.

Handwashing and avoiding touching your face, eyes, nose, or mouth are also important steps a person can take to avoid becoming sick or spreading germs to others.

These key times for handwashing will include a modified class pattern to maintain the best opportunities possible while maintaining distancing between students and include:

- During Breakfast and Lunch
- After recess and when using the restroom
- After blowing nose, coughing, or sneezing
- After using shared equipment

Social Distancing in the School Environment

The following are measures that Cloverdale Community School Corporation will take to increase social distancing while still maintaining a level of in-person classroom instruction. These protocols may evolve as they are implemented, and more information is obtained about COVID 19.

Social distancing will not be possible at all times while at school. The following areas will be modified to help assist in reducing contact but six foot social distancing barriers are not possible at all times in a school setting.

- **Transportation:**
 - School bus seats will be assigned for all routes. Students must remain in their seat and not move from seat to seat. Routes have been reviewed to help reduce transfers and number of occupants. Many bus routes cannot be reduced any further. Masking on buses will comply with the CDC guidelines. Current guidelines mandate masks must be worn on school buses.
- **Pick up and drop off lines:**
 - Parents should expect longer wait times as an increased number of parents may utilize the pick-up and drop off option for their child. To help with the flow of traffic and to help social distance among family groups, we are asking all parents to remain in their cars this year.
- **Breakfast and Lunch:**
 - Self-serve food items will be eliminated.
 - ~~Napkins and silverware will be provided by staff and not for individual grab.~~
 - Medically fragile students will be served separately from other students to prevent unnecessary contact.
 - Tape markers have been placed on the floor to promote social distancing while

- waiting in line.
- Sharing food is prohibited.
- No parents/visitors will be allowed for lunch.
- Cashiers will punch in student IDs.
- CES:
 - Tables will be spread apart to maximize social distancing. There will be designated dining zones by classroom.
 - Stickers will be placed on the floor to promote social distancing.
 - Students will be released in a staggered format.
- CMS:
 - Tables will be spread apart to maximize social distancing.
 - One row of students will be called to the serving line at a time.
 - Stickers will be placed on the floor to promote social distancing.
 - Three students per table.
 - Students will be released in a staggered format.
- CHS:
 - Tables will be spread apart to maximize social distancing.
 - Stickers will be placed on the floor to promote social distancing.
 - Students will be released in a staggered format.
 - Social distancing by 4th period classrooms will be in place. There will be designated “dining zones” per classroom.
 - A staggered lunch platform will be developed
- **Recess and playgrounds:**
 - Playgrounds will be open for recess. Classrooms will be assigned recess zones to ensure social distancing.
- **Classrooms:**
 - Student seats will be spaced as far apart as possible and all students will face one direction.
 - Handwashing breaks or hand sanitizer will be available for students a minimum of once per hour.
 - All students will wash their hands when entering the building from recess or outside classes.
 - Activities that combine classes or grade levels will be eliminated.
 - Classroom visitors will be limited.
 - Every effort will be taken to ensure adequate supplies are available to minimize sharing of high touch materials to the extent possible (art supplies, equipment, etc. will be assigned to a single child) or limit use of supplies and equipment by one group of children at a time and clean and disinfect between uses.
 - Classes will also avoid or minimize the sharing of electronic devices, toys, books, art supplies, and other games or learning aids when possible.
 - Students and staff will be encouraged to socially distance whenever possible and maximize distance between themselves in situations less than six feet.
 - Students will be allowed to have clear, closed containers in which to carry water.

Continuous Learning Plan

Distance learning or remote learning opportunities are available for any student who has social distancing or health concerns through the Cloverdale Virtual Success Academy. The Academy requires students to be logged in to online activities for six hours each day. Please contact your building principal for details. Please note, this is true distance learning and not e-Learning. The rigor and course load will be the same as those attending school each day. There will be no

opportunities for extra-curricular or co-curricular activities taking place on campuses for distance learning students.

Exchange of Resources to and from school

Every effort should be made to reduce the amount of materials, supplies, and personal belongings going to and from school.