Please Print

RANCHO BUENA VISTA HIGH SCHOOL

1601 Longhorn Drive *Vista, CA 92081* *(760) 727-7284 x72303*

Request for Transcripts/School Records

Name _____
Last name used at RBV First M.I. If current student school ID #

Address_____ City _____ State _____Zip Code_____

Year of graduation Birth Date _____/_____/_____ Telephone ( ) _____
OR last year attended _____ Month Day Year

[ ] Request for Official Transcript
Transcripts are $3.00 each
Current students - first two are $2.00
( )Hold for January **or** June semester grades

[ ] Letter of Attendance
3-5 working days for pick up

[ ] Pick up OR
[ ] Mail to: *(Print full name and address below)*

[ ] Request for copies of school records
Fees will be charged per sheet
Five working days for pick up

[ ] Diploma reprint $30.00 (6-8 weeks)
[ ] Other

Office Use Only
Amount Due $_____

Amount Paid $_____

CASH OR MONEY ORDER ONLY

School/Institution_____

Attention_____

Address_____
Street City State Zip Code

_____
Student/Parent/Guardian *Signature* Date