

Medway Public Schools
Medway, MA
School Committee Policy

Policy #41

Fundraising Policy

The intent of this policy is to support the district and its students. Fundraising by internal, external, and crowdfunding groups needs to be approved prior to the start of any fundraising activities. Any student, recognized or unrecognized support organization, student organization or staff member wishing to fundraise, including crowdfunding, shall gain prior approval from the Superintendent or designee per district fundraising procedures.

Fundraising Activities

- A. Fundraising activities may take place only with the prior permission of the Superintendent or designee. The Superintendent shall be responsible for ensuring that:
 - 1. The fundraising activity has been approved.
 - 2. The fundraising in the schools is not excessive.
 - 3. The fundraising is appropriate and conforms to the core values of the Medway Public Schools.
 - 4. The person or entity conducting the fundraiser has obtained all the necessary permits prior to the activity.

- B. For safety reasons door-to-door solicitations by students are strongly discouraged. If students are involved in solicitations, such activities will proceed under close adult supervision.

- C. Participation in fundraising activities shall be strictly voluntary. No student shall be required to engage in fundraising as a condition of participation in any school-related activity or event.

- D. Students are prohibited from participating in the sale or raffle of alcohol.

Use of School Facilities

Organizations approved for fundraising activities that wish to use school facilities (buildings and grounds) must follow the procedures as detailed in the School Committee's Policy on School Facilities Use, Policy #01.

Support Organizations

The School Committee recognizes that the primary goal of fundraising by support organizations is to benefit students and/or school and district programs. It is the intent of the School Committee that support organizations be permitted to pursue their fundraising activities with approval by the Superintendent or designee.

Support organizations shall be officially recognized by the School Committee. The Superintendent shall establish a process for organizations to seek district approval. Fundraising activities by officially recognized support organizations are conducted independently from the Medway Public Schools, even when the beneficiary of those fundraising activities is the Medway Public Schools. Fundraising for the schools by unrecognized organizations must have approval from the Superintendent or designee.

Fundraising policy guidelines will be distributed to all recognized support organizations annually. Each support organization shall submit an annual summary that details fundraising activities, amounts raised, and the distribution of such funds for the completed school year. The report shall be submitted to the Superintendent's office by July 15. If the intent of the fundraising event is to make a donation to the school district then please refer to the Donation/Gifts Policy #97

Definitions:

- A. Fundraising is the selling of a product, requesting of donations, or provision of a service/activity for money or other consideration. School fundraising directly benefits students and/or funds school programs. Charitable fundraising by student organizations is also allowed per the guidelines above.

- B. Crowdfunding is defined as any online service used for the solicitation of money, goods, or services from a potentially large number of people via the internet or other electronic network (i.e. GoFundMe, Kickstarter, You Caring).

- C. Support organizations are groups that exist for the benefit of students and various activities within the Medway Public Schools, but that operate outside the direct control and supervision of the Medway Public Schools (i.e. MEPTO, MSPTO, MFE, MFPA, athletics boosters).

D. Charitable organizations are groups that operate for the exclusive benefit of the public as defined by State and Federal tax laws (i.e. Leukemia and Lymphoma Society).

E. Student organizations are groups that are sponsored by Medway Public Schools. Examples include but are not limited to: intramural athletics, drama/musical productions and choral groups, student council, National Honor Society, yearbook, and student interest clubs.

First Reading: February 13, 1992

Adopted: March 5, 1992

Revised: September 6, 2007

Revised: January 24, 2019

Cross Reference: Donation/Gifts Policy #97
Facilities Policy #01

Ref: M.G.L Chapter 44 Section 53A

M.G.L Chapter 71 Section 37A

M.G.L. Chapter 71 Section 47