

CITRUS COUNTY SCHOOLS
FORM A – ALLEGED BULLYING/HARASSMENT COMPLAINT REPORT

To file a complaint of alleged bullying/harassment, complete this form and submit it to the principal and/or building administrator.

PLEASE PRINT

Alleged victim(s) name:	
Alleged perpetrator(s) name:	
Location(s) alleged bullying/harassment occurred:	
Date of most recent alleged incident occurred:	Time most recent alleged incident occurred:

Describe in as much detail as possible what you witnessed. (May use additional paper if needed.)

Were there any witnesses? If so, please provide names, detailed information, and if possible, a method to contact them. (May use additional paper if needed.)

If you have any evidence of bullying (e.g. letters, photos, etc.), please attach.

I agree that all the information I provided on this form is accurate and true to the best of my knowledge.

 Print and sign your name (optional, if reporting anonymously)

 Date

 Report received by

 Date

Do not write in this section – School use only

- Within the scope of the District Bullying/Harassment Policy 5.321 (Enter appropriate violation code into Skyward)
- Outside the scope of the District Bullying/Harassment Policy 5.321 and possibly a criminal act
- Outside the scope of the District Bullying/Harassment Policy 5.321 but within the scope of the Code of Student Conduct
 ~ Action taken _____

- Outside the scope of the District Bullying/Harassment Policy 5.321 and the Code of Student Conduct
 ~Explanation _____

 Principal's Signature

 Date