



# **Bradford's Safe Return-Plan**

---

**Principal-Frances A. Aboushi  
August 30, 2021**



**Bradford School will be utilizing the following strategies and procedures toward ensuring the health and safety of staff and students.**

---

**This plan was developed with guidance from:**

- **The Road Forward - Health and Safety Guidance for the 2021 - 2022 School Year (New Jersey Department of Education & New Jersey Department of Health)**
- **The Montclair Public Schools Safe Return Town Hall on Aug. 12, 2021**

# **In our fight to maintain health and safety, here are the unconditional mitigating measures taken:**

- 
- **Pool Testing (voluntary)**
  - **Desk shields**
  - **Masks must be worn by all people on school grounds**
  - **Physical distancing guidance, “maintain 3 feet of physical distancing to the greatest extent practicable”**
  - **Windows must remain open**
  - **Room ventilation systems will remain on**
  - **Room air purifiers will remain on**
  - **Student and staff health screeners**
  - **Staff vaccination by Oct. 18th or Staff COVID testing (weekly)**

# PHYSICAL DISTANCING

---

- **Within classrooms, maintain 3 feet of physical distancing to the greatest extent practicable, while offering full-time, in-person learning to all students.**
- **Outside of classrooms including in hallways, locker rooms, indoor and outdoor physical education settings, and school-sponsored transportation, maintain physical distancing to the greatest extent practicable.**

# Student Arrivals

---

- All elementary parents must complete the daily health screener (via Genesis Parent Access) for their child(ren) every Monday and Wednesday.
- Parents are allowed to walk their children to the entrances of the building however they are not allowed to enter the building.
- Parents/caregivers should be strongly encouraged to monitor their children for signs of illness every day as they are the front line for assessing illness in their children. Students who are sick should not attend school.

# Classroom Cubbies & Lockers

---

- **Students are permitted to use assigned lockers OR cubbies**
- **Staff will supervise students to ensure congregation is no longer than a few minutes.**
  - **Teachers can make determinations of what materials students should bring to school**
  - **Materials are not to be shared**
  - **Student may keep their own personal hand sanitizer with their personal belongings**
  - **All classrooms have either sink and soap or hand sanitizer pump**
- **Movement breaks should take place as in previous years**
- **Devices**
  - **Devices are permitted to go home**
  - **Teachers will determine if and when the district device should go home**

# Protocols for Lunch & Recess

---

- Students will be grouped by class in their grade
- Lunch is 50 minutes; it is split between 25 minutes to eat, and 25 minutes for recess
- Students will eat lunch outdoors as the weather permits (between 40 degrees)
- Outdoor tents are set up (going up next week), and foldable tables and chairs will be utilized.
- Indoor eating will have students distanced along with shields placed on each table
- Before the next lunch group comes in, custodians will sanitize the lunch area.
- During the winter, lunch will be indoors.

# Visitors

---

- **Excluding Montclair Public School Employees, no unscheduled visitors are allowed in the school building.**
- **If parents need to drop off an item that a student forgot, they will ring the bell and then place the item in the bin outside of the front door. Please make sure the item is labeled with the student's name and teacher.**
- **Scheduled visitors must complete take their temperature and complete Visitor Form located in the binder**
- **No visiting students during lunch**
- **No proof of vaccination will be required**

# Classroom set-up

---

- **Masks must be maintained at all times**
- **All students are mandated to sit 3ft apart (or to the greatest extent possible)**
- **Desk shields are utilized on all types of surfaces (tables, desks)**
- **Students can move freely in the classroom (get something, throw out garbage, head to the bathroom).**
- **Group activities will be encouraged to take place outdoors when possible**
- **Access to classroom libraries are allowed**

# Learning

---

- Paraprofessionals and Push In services will continue to take place, in person, pre-COVID.
- Students will go to resource room for pull out services (clear masks)
- Learning Acceleration
- Pre I&RS Screening
- Training in SEL/Relationship building
- Strengthening intervention strategies (Tier 1)
- Formal and Informal Assessments (collect data=informed decisions)



# Four Principles that Guide Learning Acceleration

---

The goal of learning acceleration is to create and follow a long-term, comprehensive framework that anchors districts' academic, social, and behavioral interventions to promote global competitiveness for all students. Accelerating learning requires policymakers and educators to reaffirm their commitment to advancing equity for all.

1. Provide conditions of learning that will foster social and emotional well-being of students, families and educators.
2. Improve equitable access to grade level content and high-quality resources for each student.
3. Prioritize content and learning by focusing on the depth of instruction, rather than the pace.
4. Implement a K-12 accelerated learning cycle to identify gaps and scaffold as needed.

# Related Arts

- Students are allowed to move throughout the building
- Any form of student grouping will be monitored and limited to under 10 minutes.
- Art class: students will not share supplies, will have their own baggies that are labeled with their names. Ms. Bautista will be sending out information about her courses.
- Music- (outdoors will be top priority)
- Instruments-observe 6ft distance, masking, and exit the room after 30 min. To mitigate the concentration of aerosols.
- Choir will have masks on
- Mr. Creekmore will be sending out information

# Kindergarten

---

- Roughly 15-17 students in KG
- Activities are allowed, group work must maintain the mask and distancing.
- Outdoor space is encouraged to use as much as possible
- No sharing of items, all students must have their own bag of supplies, with their names on it.
- Ms. Cahill, Ms. Metzinger and Ms. Bailey will be sending out classroom procedures and expectations.
- BTSN will be utilized to further delve into how activities and learning will take place.

# Gym

---

- **Outdoors as much as possible (weather permitting)**
- **No items will be shared**
- **Any equipment utilized will be cleaned daily and in between usage (if possible)**

# Snack Time

---

- **Snack-time can occur outside with social distancing as weather permits**
- **While eating indoors, students must use a shield and social distance**
- **All students must wash their hands or use hand sanitizer before and after snacks.**
- **Adherence to our district Food Regulation will remain in effect**
- **Students may lift their masks for quick sips of water (from personal water bottles)**
- **Water fountain spouts are unavailable for use, bottle fill stations will be accessible**

# Hand Washing/Hand Sanitizing

---

We must reinforce handwashing with soap and water for at least 20 seconds. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer). At a minimum, additional times for hand sanitizing are:

- Upon entering the school bus
- Upon entering the school building
- Before and after snacks and lunch
- After using the restroom, wiping nose, sneezing
- When coming in from outdoor snack or playtime
- When hands are soiled

# Contact Tracing: According to Montclair District Safe Return to School Plan:

---

Contact tracing in combination with isolation and quarantine, in collaboration with the State and local health departments Upon notification that a student, staff member or parent has tested positive for COVID-19, the school district will coordinate with the Essex County Health Department to determine close contacts to whom they may have spread the virus. Quarantine for any persons will be based on NJDOE and CDC guidelines at the time. The decision whether and for how long to close a classroom or a school or the district and shift to remote instruction will be made in accordance with NJDOE guidelines, in consultation with the Essex County Health Department and other public health authorities.

1. The district will assist the Essex County Health Department in conducting contact tracing activities, including ongoing communication with the identified individual and/or their contacts.
2. The district will ensure adequate information and training is provided to the staff as necessary to enable staff to carry out responsibilities assigned to them.
3. Building Principals shall be designated by the Superintendent or designee and shall be responsible for providing notifications and carrying out other components that could help ensure notifications are carried out in a prompt and responsible manner.

# Contact Tracing

---

Our District's contact tracing protocols adhere to the recommendations in, The Road Forward (Aug. 20) along with guidance from our local health officials.

The exception to the close contact rule (less than 6ft for more than 15 minutes) is, "In the K-12 indoor classroom setting, the close contact definition excludes students who were within 3-6 feet of an infected student where both the infected student and the exposed student (s) correctly and consistently wore well-fitting masks the entire time. This exception does not apply to teachers, staff, or other adults in the indoor classroom setting." (updated 8/21)

# Plan for Reporting COVID-19 Cases and Response Protocols

---

- Our medical team will address a positive case of COVID-19 of a student, staff member or close contact (generally household) on a case by case basis, respecting the privacy of the individual and protecting all other students and staff in the classroom/school. We will require a combination of strategies including symptom and time (quarantine) and healthcare provider's clearance to return to school.
  - Parents should contact the school nurse if their child will be absent from school for medical reasons.
  - [CDC: Quarantine & Isolation Guidelines](#)

# After School Activities

---

- Will resume this fall
- Mix of outdoor and indoor
- Stricter protocols because of mixed populations
- ASE: Ms. McGrath will send out information to families about any changes

# Communications

---

- All parent meetings will remain virtual until further notice (i.e., Back to School Night, PTA meetings, committee meetings, parent/teacher conferences)

# A Message from Dr. Ponds Regarding Ventilation

---

## *Ventilation*

*Please know that we are implementing the strategies put forth in the NJDOE Road Forward to increase air flow, such as, opening windows and doors, installing purifiers that have HEPA filters and are used in medical facilities, and upgrading our mechanical ventilation. We will be able to open our buildings as instructed by the NJ Department of Education. We are continuously working on our facilities which included work throughout the summer on ventilation and structural repairs. I am proud to announce that we are using federal funding to implement our Phase 1 plan to enhance the mechanical ventilation in the district. Additionally, we are excited about our commitment to improving facilities with the passing of the resolution for \$60MM to seek this funding as we work in collaboration with the Board of School Estimate.*

# Resources

---

[Town Hall Presentation \(8.12.21\)](#)

[The Road Forward](#) from the NJDOE

- [Health and Safety Guidance](#)
- [Learning Acceleration](#)

[2021-2022 Safe Return to School Plan](#)

COVID-19 [Health Related Guidance Chart](#) for staff and students (5.21.21)