

Off-Campus Form 2019-2020

If you plan to take courses "off-campus" during your Grade 12 year, please complete this form.

(One sheet per off-campus course per student.)

Name: _____ **Phone #:** _____ **Email:** _____

This form must be completed and returned Ms. Rothwell before **September 13, 2019** for Term 1 and **February 14, 2020** for Term 2. Only students who have demonstrated that all Alberta High School Diploma requirements are being fulfilled will appear on the Grad List (see reverse).

Please indicate the course(s) you are choosing to complete at another educational institution:

| Course(s) | Location (i.e. Outreach, Storefront, ADLC, etc) |
|-----------|---|
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In order to remain on the final Grad List, all "off campus" course work needs to be completed and submitted for marking to your "off campus" school by **May 19, 2020**. This allows the teachers of those institutions the necessary time to mark and communicate to Bellerose your child's progress in each course. Please inform your "off campus" teacher of this deadline so that they are also aware.

Please note that the final printing of the Grad Program will completed on Friday, May 29, 2020. No changes will be possible to the Grad Program after the final printing.

Please see your "off-campus" teachers to collect the following information, and then submit form to Ms. Rothwell.

| Course Name | Teacher Name & Contact Information | Date | Teacher Signature |
|-------------|------------------------------------|------|-------------------|
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At any time if you have any questions or concerns regarding your child's progress towards their high school graduation, please contact Dawn Rothwell at dawn.rothwell@spschools.org or (780) 460-8490.

Dawn Rothwell
Assistant Principal & Grad List Coordinator

Alberta High School Diploma Requirements

| Subject | Credits (Minimum) | Required Course (Minimum) |
|-------------------------------------|----------------------|--|
| English | 15 | English Language Arts 30-1 or 30-2 |
| Social Studies | 15 | Social 30-1 or 30-2 |
| Math | 10 | Math 20-1, 20-2 or 20-3 |
| Science | 10 | Science 20 or 24 or Biology 20 or Chemistry 20 or Physics 20 |
| Physical Education | 3 | Physical Education 10 |
| Career & Life Management | 3 | CALM 20 |
| Additional Grade 12 Credits | 10 | 10 credits at the 30 level in (addition to English Language Arts 30-1 or 30-2 and Social 30-1 or 30-2) |
| Other | 10 | CTS, Fine Arts, Second Language, Phys Ed 20 & 30 |
| Not specified | 24 | Student Choice |
| MINIMUM OF 100 TOTAL CREDITS | | |

BCHS COMMENCEMENT CEREMONY ELIGIBILITY

To be eligible to participate in the Bellerose Commencement Ceremonies, a student must be able to demonstrate that they are meeting the requirements for Alberta High School Diploma requirements by May 29, 2020. This includes:

- Having successfully completed, or be enrolled in and demonstrating that they will successfully complete, all courses necessary to meet the Alberta High School Diploma requirements.
- Students have paid the commencement fee (TBD). This fee covers the cost of the rental of the Edmonton Conference Centre, audio visual, lighting, decorations, seat rental, stage décor, gown rental, cap & tassel, and certificate in a leatherette folder. This commencement fee will be included on the invoice for school fees in October 2019.
- Students who wish to have "off campus" courses considered as part of their academic qualifications to participate in the Bellerose Commencement Ceremonies must provide documentation of course registration to the Grad List Coordinator, Ms. Dawn Rothwell (see reverse).
- **It is the student's responsibility to make an appointment with Ms. Dawn Rothwell should the student believe they are eligible for graduation, but do not yet appear on the graduation list.**

PLEASE NOTE:

- **A high school diploma does not necessarily grant admission to post-secondary institutions.** Students should be aware that there are a variety of entrance requirements for post-secondary institutions and should plan programs accordingly. Information regarding post-secondary requirements is available through Student Services.